

Notification of Executive Decisions

Date of Executive Meeting: Tuesday, 15 February 2022

Below is a summary of the decisions taken by the Executive at its meeting on **Tuesday, 15 February 2022**. It is not the formal record of the meeting, but has been prepared to facilitate the call-in process. The deadline for call-ins is 5pm on Wednesday, 23 February 2022. Matters recommended to the Council for decision are not subject to the call-in process.

The decisions will take effect on Thursday, 24 February 2022, unless the call-in procedure has been triggered. To be triggered, at least two councillors must request the scrutiny of the same decision. If only one councillor calls in a decision, the matter will be placed on the agenda for the next meeting of the appropriate Scrutiny Committee for discussion only.

To request a call-in on any of these matters, please complete and return to the Monitoring Officer the call-in request form (copy attached) or contact the Democratic Services Manager or relevant Democratic Services Officer.

Subject: Revenue Budget and Medium Term Financial Strategy 2022/23 - 2025/26

Summary of Decision:

The Executive RECOMMENDED to Full Council the approval of the Medium Term Financial Strategy and associated Revenue Budget Estimates covering the period 2022/23 to 2025/26, including that

- (i) the 2022/23 budget estimates giving a net cost of services revenue budget for the Council of £14.788 million as shown in Appendix 1 to the Medium Term Financial Strategy be approved;
- (ii) the unavoidable and service pressures of £4.791 million shown in Appendix 1 and in more detail in Appendix 1-1 to the Medium Term Financial Strategy be approved;
- (iii) the revenue efficiencies of £2.413 million shown in Appendix 1 and in more detail in Appendix 1-2 to the Medium Term Financial Strategy be approved;
- (iv) the recommendation by the Strategic Director Finance and Customer Services (the Council's Section 151 Officer) that a sum of up to £7.500 million of earmarked reserves at this stage be repurposed to the general revenue fund balance to support the revenue budget over the period of the Medium Term Financial Strategy and provide a sustainable budget for the Council be approved;
- (v) authority be delegated to the Strategic Director in consultation with the Chief Executive and the Portfolio Holder for Finance to identify which reserve(s) the sum at (iv) be drawn from and the eventual amount to be re-purposed;
- (vi) the increase in the Surrey Heath Borough Council element of the annual

precept be increased by £5.00 per Band D property and in the appropriate statutory proportions for other properties; and

- (vii) a total of £0.270 million of earmarked reserves are allocated to support budgets in the services these earmarked reserves were set aside for.

The Executive RESOLVED to note

- (i) that the Capital Strategy, Capital programme and Treasury Management Strategy, as elsewhere at that meeting, form part of the Medium Term Financial Strategy;
- (ii) the forecast level of reserve balances, as shown at Appendix 4 to the Medium Term Financial Strategy;
- (iii) the forecast level of reserve balances will be subject to confirmation once the outturn position for the 2021/22 financial year, to be reported in the revenue outturn report early in the new financial year;
- (iv) the Council Tax base for Surrey Heath Borough Council is 38,976.2, as agreed in December 2021;
- (v) the Medium Term Financial Strategy contains a savings target of £1.350 million over the period of the strategy, which will be achieved through a combination of further services efficiencies, increases in income and potentially service reductions to be identified through a output-based budget review for all services of the Council and subject to a Star Chamber challenge review that will commence in March 2022; and
- (vi) the statement of the Chief Financial Officer (Strategic Director Finance and Customer Services) on the robustness of estimates and sustainability of balances.

Subject: Treasury Management Strategy Report 2022/23

Summary of Decision:

The Executive RECOMMENDED to Full Council that

- (i) the Treasury Management Strategy for 2022/23, as shown at Annexes A and B to the agenda report;
- (ii) the Treasury Management Indicators for 2022/23, as set out at Annex C to the agenda report;
- (iii) the Minimum Revenue Provision policy statement and estimated minimum revenue provision payment table, as set out at Annex F to the agenda report; and
- (iv) the Treasury Management Policy Statement at Annex G to this report

be adopted.

The Executive RESOLVED to note

- (i) the investments as at 30th November 2021, as set out at Annex D to the agenda report; and
- (ii) the existing Investment and Debt Portfolio, as set out at Annex E to the agenda report.

Subject: Capital Strategy 2022/23 - 2025/26

Summary of Decision:

The Executive RECOMMENDED to Full Council that the Capital Strategy and associated Capital Programme covering the period 2022/23 to 2025/26 be approved, including

- (i) the new capital bids for £1.139 million, as set out in Appendix 1 to Annex A to the agenda report, for 2022/23 be approved, and that they be incorporated into the Capital Programme; and
- (ii) The Prudential Indicators summarised below and explained in Annex A to the agenda report for 2022/23 to 2025/26 in accordance with the requirements of the Chartered Institute of Public Finance and Accountancy's (CIPFA) Prudential Code for Capital Finance in Local Authorities 2011 be approved; and

Prudential Indicator	2022/23 Proposed £m	2023/24 Estimated £m	2024/25 Estimated £m	2025/26 Estimated £m
Capital Expenditure	1.139	1.428	1.428	0.928
Capital Financing Requirement	174	171	167	164
Ratio of net financing costs to net revenue stream	28.22%	27.54%	26.89%	26.30%
Financing Costs	3	3	3	3
Operational Boundary	230	230	230	230
Authorised Limit	235	235	235	235

The Executive RESOLVED to note that

- (i) the Capital Financing Requirement (CFR) for this Council as at 31 March 2023 be estimated to be £174 million and as such a Minimum Revenue Provision of £2.32m is required;
- (ii) the provisional financing for Capital Programme for 2022/23 to 2025/26 (Table 2 in Appendix 1 to Annex A of the agenda report);

- (iii) Potential reprofiling from 2021/22 of £8.499 million (Table 3 in Appendix 1 to Annex A of the agenda report); and
- (iv) the available capital receipts forecast shown in Appendix 2 to Annex A to the agenda report.

Subject: Review of the Local Council Tax Support Scheme

Summary of Decision:

The Executive RECOMMENDED to Full Council that

- (i) The revised Local Council Tax Support Scheme, as set out at Annex A to the agenda report, replace the existing Local Council Tax Support Scheme from 1 April 2022;
- (ii) Transitional protection for those impacted by more than a £5 per week reduction in support in payments of council tax due to the introduction of the revised scheme from 1 April 2022; and
- (iii) Transitional protection from the new capital limit for those current vulnerable group claimants with over £6000 but less than £16,001 capital for the period 1 April 2022 to 30 September 2022.

Subject: Building Control Proposed Shared Working Arrangement

Summary of Decision:

The Executive RESOLVED that the new shared management service with Runnymede Borough Council be implemented and the new structure for Surrey Heath Borough Council be agreed.

Subject: Council Response to Surrey Minerals & Waste Local Plan Regulation 18 Consultation

Summary of Decision:

The Executive RESOLVED that the response set out in Annex 1 to the agenda report be agreed as the Council's formal response to the Regulation 18 'Issues and Options' consultation on the Surrey Minerals & Waste Local Plan.

Date of issue: Wednesday, 16 February 2022

CALL-IN REQUEST

A request for a decision of the Executive to be scrutinised by a Scrutiny Committee must be made in writing or by e-mail (preferably using this form). The request must identify the decision and state the reason(s) for requesting the review.

A call-in will be triggered if two or more councillors ask for the same decision to be scrutinised formally. If only one member calls in a decision, the matter will be placed on the agenda for the next programmed meeting of the Committee for discussion.

Unless both the Monitoring Officer and the Chief Executive are satisfied that it must be implemented urgently, the decision which is subject to a call-in shall not be implemented until the call-in procedure has been completed.

Date of meeting of the Executive	Tuesday, 15 February 2022
Deadline for receipt of call-in request	5pm on Wednesday, 23 February 2022.
Report Heading	
Decision (or part thereof) which is to be scrutinised	
Element(s) of the decision which cause concern	
Reason for requesting call-in	
Outcome sought	
Potential witnesses (if any) to be called	
Signature (if not sent by e-mail)	

Notice must be given to the Monitoring Officer by 5pm on the fifth working day after the receipt of the summary of the Executive decisions (usually the Wednesday the following week). **Please therefore send this notification to the Monitoring Officer (monitoring.officer@surreyheath.gov.uk) with a copy to the Democratic Services Manager (democratic.services@surreyheath.gov.uk).**